

The Swanage School

MINUTES OF THE STUDENT COMMITTEE

Held on Wednesday 9th November 2022

Present: Isobel Tooley (Chair), Jenny Maraspin, Tanya Hamilton-Fletcher, Alex Duke, Adam Hines, Jessica Starmer, Hannah Etherington

In attendance: Kay Lawton

Item		Action	Lead	By
STU 2.1	Apologies for absence Apologies were received from Sophie Weld-Davies (clerk). Minutes taken in her absence by Jessica Starmer			
STU 2.2	Declarations of interest There were no declarations of interest			
STU 2.3	Minutes of the last meeting The minutes of the meeting held on Wed 12 th October were confirmed as accurate			
STU 2.4	Matters arising and actions See attached document. <ul style="list-style-type: none"> • <u>Flow charts for behaviour policy</u>. Ongoing. A wider piece of work is being undertaken to update all references to the new pastoral framework • <u>Communication of student next steps for marketing purposes</u>. In hand with SF • <u>Reading and Literacy</u>. Work has been done, will be presented to the committee in Jan • <u>External Communications</u>. Ongoing 	Update references to refer to crew, four pillars, remove Good Books etc - Present Reading and Literacy approach to ctte -	KL, with Dan Ringrow - JM with Louise Cook -	Jan 2023 - Jan 2023 -

	<ul style="list-style-type: none"> • <u>Primary school visit programme.</u> The programme has been completed and is ready for primary school heads to review/approve. • <u>SEND report.</u> On agenda • <u>Funding for employment opportunities for PP pupils.</u> To go on C&E committee agenda • <u>Risk management.</u> Revisions were presented and approved (see attached document). These to now go to Audit & Risk committee for consideration • <u>Use of “not at TSS”</u> 	<p>Mark as complete</p> <p>Mark as complete</p> <p>Transfer to C&E agenda. Remove from Student Action list</p> <p>Present document to Audit and Risk ctte</p> <p>Discuss whether action is needed or whether existing informal methods are working</p>	<p>Sophie W-D</p> <p>Sophie W-D</p> <p>Sophie W-D</p> <p>Sophie W-D</p> <p>JM with Mandy Sands</p>	<p>Dec 2022</p> <p>Dec 2022</p> <p>Jan 2023</p>
STU 2.5	<p>Assessment Information and Baseline Data</p> <p>The chair thanked JM for the work that had gone into collating the baseline data.</p> <ul style="list-style-type: none"> • All years have recently completed an assessment week covering all subjects. The first staff inset assessment day is coming up shortly. • See meeting papers for baseline summary data. Governors noted a trend whereby younger years have comparatively fewer previous high attainers, more low attainers and more SEND pupils. The percentages of PP students also varied, with more than 30% in all years but 40% or more in Year 11 and Year 8. JM has been speaking to Dorset Council to ask for more funding given our percentage of EHCP students is significantly above the national average. Money would be spent on more TAs if given. 			

STU 2.6	<p>School Inspection Data Summary report and/or Published GCSE results</p> <p>See document in meeting pack. JM stated that OFSTED inspectors would be unlikely to put much weight on most of the KS4 results data as it is several years old. OFSTED focus is currently on curriculum.</p> <p>One area where the school could expect questions is re percentage of students taking EBACC. Language is generally the missing element, and the Chair noted that take-up was low now that it was an optional subject (though the number of students achieving a pass had not necessarily reduced).</p> <p>JM explained that there is a long term strategy in place to increase take-up at KS4. French will remain optional rather than forcing students to take it, and the students are incentivised with trips (for example the recent Paris trip included students from Years 9, 10 and 11). More hours are timetabled at KS3 to ensure students feel adequately prepared for choosing a language GCSE. Some pupils have expressed enthusiasm for Spanish which could be considered in future.</p> <p>On the ISDR, science appears to be an area that is historically weak. Discussed that there has been much improvement in curriculum (for example interleaving, assessment and review) but that it should remain an area of focus. Following a curriculum review, the school currently offers triple science at higher and foundation level, combined science at foundation only, and the groups are flexed according to the capabilities of students in each year group. KS4 has 12 teaching hours per fortnight for triple science and combined science (previously, when triple science was an optional subject triple science had 15 hours fortnightly, whereas combined science had 10). Current Year 11 students will be the first year-group to have gone through all 3 years of the revised programme. CAL to be invited to present to the committee at January meeting.</p> <p>The Chair also noted that absence was an area highlighted as potentially significant in the IDSR report, and that the head teacher reports on absence management to each FGB meeting.</p>	Invite CAL (Sam Kerwood) to present science progress to cttee including the outcomes from Autumn 2 Assessment week	JM/Sophie WD	Jan 2023
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STU 2.7	<p>School Development Plan Review, including Curriculum Review</p> <p><u>PE curriculum.</u> Route maps were presented to the committee for all year groups. Governors commented that it was good to see a range of sports on the plan and also to see external matches in several sports taking place.</p> <p><u>Creative Media curriculum.</u> Route maps were presented to the committee. It was noted that the topics for years 8 and 9 can be expected to evolve once students become able to build on previous years' study. Bournemouth Uni have donated approx. £7000 worth of cameras to the school.</p> <p>To maintain oversight of progress, agreed that in the three next meetings the committee will receive reports on</p> <ol style="list-style-type: none"> 1) the photography Walk and Talk projects for PP students (Spring 1 meeting), 2) Year 10 BTEC coursework (Spring 2 meeting), 3) how creative media is being used in PBL (Summer 1 meeting) <p><u>Whole school pastoral curriculum.</u> The HoY planning day has taken place and route maps for crew time for all years have been produced, based on the Four Pillars. AD has created resources for crew leaders to support them delivering all activities; the committee acknowledged the large amount of work that has gone into this and thanked him.</p> <p>The next phase will be communicating/engaging all staff to enable buy in and the development of the skills necessary to effectively teach the Four Pillars. The committee asked to be kept updated on how this will be achieved.</p> <p>The committee was shown the timetable for Year 10 and Year 11 crew time sessions. These include specific topics in each of the Four Pillars (Productivity, Character, Ambition and Community) as well as peer-on-peer abuse education, revision time and planned events such as Challenge Days and Attendance rewards.</p> <p>A crew reading programme has been created to also support development of the Four Pillars alongside developing literacy skills, an interest in reading and exposure</p>	<p>Arrange reports for upcoming meetings</p> <p>Add reports to agenda</p> <p>Report to committee on how pastoral curriculum is being communicated/skills taught to staff</p>	<p>JM</p> <p>Sophie W-D</p> <p>KL</p>	<p>Jan 2023</p> <p>Jan 2023</p> <p>Jan 2023</p>
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	<p>to wider cultures. The committee was shown a sample pack for Year 7 and 8 crews with themes covering identity, diversity and community and (separately) justice, change and action.</p> <p>There has been some external interest in our approach and resource pack, and it was suggested that this could have commercial value for the school.</p> <p>HoYs have also discussed how to streamline/standardise the handling of day-to-day behavioural incidents. A handbook with flowcharts for different categories of incidents has been produced. The committee was shown an example flowchart (student missing from school). Discussed that some societal challenges increasing in Swanage (drugs, weapons, violence) and the staff need to be prepared in case these encroach on the school or on its students.</p> <p>In response to a governor question, the length of time pupils spend with their crew leader was discussed. Currently they have the same leader for years 7 and 8, and then for years 9 to 11. Pros are that this provides a clear distinction at the start of the gateway phase, and that it allows deepening of relationships between leaders and pupils/family. Cons could be that for pupils who do not “gel” with their leader this could impact several years of their learning, and they do not get to experience many different styles of teaching/interactions. While moving crews is an option this is disruptive for the pupil and could induce negative feelings.</p>	<p>Discuss possible commercialisation of pastoral resources with SF</p>	<p>JM and KL</p>	<p>Jan 2023</p>
<p>STU 2.8</p>	<p>Policies The Collective Worship Policy and Assessment Targets, Recording and Reporting Policy were approved.</p> <p>JM noted that reporting to parents is being reviewed, taking into account responses to the survey of parents. In response to a governor question, she confirmed that all year groups have a parents’ evening with face time with all subject teachers (2 for year 11).</p>			

STU 2.9	<p>Link Governor Reports</p> <p>Agreed that suitable anonymised case studies for the next three meetings would be given in the format:</p> <ul style="list-style-type: none"> • Description of pupil’s needs • Explanation of interventions given • Assessment of the impact of interventions <p>Governors opted to ask for case studies by need and age, to introduce a degree of randomness so that they did not only hear about the most extreme cases/most effective interventions.</p> <p>For SEND pupils case studies for the next 3 meetings will be:</p> <ul style="list-style-type: none"> • A year 9 pupil with dyslexia (Spring 1 meeting) • A year 11 pupil with social/emotional/mental health needs (Spring 2) • A pupil with a physical disability (Summer 1) <p>For PP pupils the next case study will be:</p> <ul style="list-style-type: none"> • A PP pupil in year 10 with birthday in April (Spring 1 meeting) 	Prepare anonymised case studies for next meetings	AD/AH in liaison with SENDCo and PP lead.	Jan 2023
STU 2.10	<p>Any Other Business</p> <p>None</p>			
STU 2.11	<p>Confidentiality</p> <p>No items were considered to be confidential</p>			
	<p>Next meeting</p> <p>The next meeting will be 18 Jan 2023</p>	<p>Prepare agenda</p> <p>Update action list and remind people of their actions in good time</p> <p>Ensure papers are in folder by 13 January</p>	<p>Sophie W-D and IJT</p> <p>Sophie W-D</p> <p>Sophie W-D</p>	