

CLEANER



Closing date:	19 th August
Starting date:	September 2026
Interview dates:	tbc
Salary:	£12.71 per hour (annual salary £8,693.64 per annum)
Location:	Swanage, Dorset
Contract type:	Part-time: 15 hours per week (Mon to Fri, 15:30-18:30pm). 39 term time weeks plus one week (27 days holiday, plus bank holidays)
Contract term:	Permanent
Website:	www.theswanageschool.co.uk www.theswanageschool.co.uk/vacancies
Contact details:	jenheath@theswanageschool.co.uk

JOB PURPOSE

To undertake general cleaning duties to provide a clean, hygienic, and safe environment for teaching and other school activities. This role will be part of a team of cleaners; the postholder will be expected to work with limited supervision to an established work pattern. Variations in work requirements and allocation will be determined by the Cleaning Supervisor.

MAIN RESPONSIBILITIES & DUTIES

- To carry out cleaning tasks set out in the school's cleaning schedule.
- To use all cleaning materials and equipment in a safe and proper manner and in accordance with any instructions and specifications provided.
- To report the breakdown of any cleaning equipment or any perceived hazards in the workplace to the Cleaning Supervisor.
- To observe health and safety and security requirements.
- To complete any appropriate records or documentation required by the Cleaning Supervisor.
- To maintain good working relationships with other school staff and to co-operate with reasonable changes to daily work routines to assist the smooth operation of the school.

- To ensure that work undertaken complies with stated requirements and undertake appropriate training, as required.
- Promoting and safeguarding the welfare of children and young people in accordance with the school's safeguarding and child protection policy.

PERSON SPECIFICATION

- Good communication skills working with colleagues at all levels
- Previous experience in a school environment would be desirable

ABOUT THE SWANAGE SCHOOL

The Swanage School is a truly exceptional, innovative school and is renowned for its pioneering and inventive approaches to ensuring the absolute best experience for our staff and students. We are relentless in the pursuit of excellence and enjoy strong outcomes for students as a result. We are forward-thinking, creative and we always say yes to a good idea from staff and students alike. We are not part of a big multi-academy trust; we are small by design – a small school with a big vision - versatile and full of ambition for our students and staff. The Swanage School opened in September 2013 as a brand new 11-16 comprehensive school and we have 345 students on role across years 7 to 11.

The Swanage School was created on 'human scale' principles, which means that strong and genuine relationships – within school, with the local community and with the wider world – are at its heart.

FURTHER INFORMATION

We are a friendly bunch, with support staff and teachers working together to provide a safe and welcoming environment in which students can learn, grow and experience a superb range of extra-curricular opportunities. You will be joining a dedicated team who work hard in a constantly busy and changing environment.

Information about the school can be found on our website, along with our application form: www.theswanageschool.co.uk or www.theswanageschool.co.uk/vacancies

If you have any questions about the school or the role, or if you would like to arrange a visit to the school, please contact Jen Heath on: jenheath@theswanageschool.co.uk or phone 01929 500599.

TO APPLY

To apply, please complete an application form (available on the school website or request a paper copy) and return to recruitment@theswanageschool.co.uk

Post to:

Jen Heath
The Swanage School
High Street
Swanage
Dorset
BH19 2PH

Alternatively, telephone Jen Heath on 01929 500599.

SAFER RECRUITMENT

As an equal-opportunities employer we are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment. Applicants for this post must be willing to undergo safeguarding screening, including reference checks with previous employers and a criminal record check with the Disclosure and Barring Service.